

Committee Charter

Park System Improvement Plan
Public Finance Advisory Committee

July 23, 2021



Committee Charter

Public Finance Advisory Committee

Mission

Pursuant to Resolution No. 2021–51 and Resolution No. 2021–55, the City Council (Council) authorized and created a Public Finance Advisory Committee (Committee) of interested residents to advise and recommend to the Council an appropriate financing method(s) to support implementation of the Park System Improvement Plan (Plan).

Framework

Under the guidance of this mission, the Committee shall:

- Consist of up to eight residents, interested in the Plan and Park System, and able to attend duly scheduled meetings;
- Consider and recommend an appropriate financial plan for the Plan, which may not exceed \$30 million or a 10–year timeline;
- Promote further public participation and input in the Plan development process; and
- Receive facilitation and support from City staff, primarily through the Director of Finance/City Treasurer/City Clerk.

Meetings

To accomplish both this mission and framework, the Committee shall meet approximately five times to discuss various topics applicable to the public finance of a park system. Additionally, the meetings shall be:

- Open to the public, with public notice provided at least five calendar days prior to any meeting;
- Recorded, with meeting agendas, materials and minutes available through the City website; and
- Held at dates and times convenient for public participation, primarily on Tuesdays on or after 6:00 p.m., depending upon the availability of Committee members, in the Council Chambers.

Committee members may also be asked to attend additional meetings as needed (e.g., City Council, Parks and Recreation Commission, Stakeholder Meetings).

Role

The Committee serves in an advisory capacity to the Council and provides recommendations to further inform Council decisions. However, the Committee does not formally approve or authorize any Plan actions.

The Committee shall primarily focus on the financial consideration of the Plan and not otherwise consider Plan elements beyond their financial impact or related strategy. Consistent with the aforementioned resolutions, the Council also created a Plan Refinement Advisory Committee to further evaluate Plan concepts.

Committee Charter

Fridley Park System Improvement Plan
Refinement Advisory Committee



Committee Charter

Park System Improvement Plan Refinement Advisory Committee

June 16, 2021

Mission

The resident advisement committee will serve as representatives of the Fridley community to provide feedback and advisement to city staff, the Parks and Recreation Commission and Fridley City Council on the park system improvement plan.

Framework

- The Park System Improvement Plan Refinement Advisory Committee (Committee) will consist of members of the Parks and Recreation Commission who elect to participate as well as community members appointed by the Fridley City Council.
- The Committee will have between 9 and 15 active members and new members may be appointed by the Fridley City Council.
- Active membership may be revoked at the discretion of the Community Services Director if a member does not attend two consecutive meetings without being excused.
- The Community Services Director will serve as the primary staff liaison to the Committee and will serve as the primary facilitator of Committee meetings.
- The Committee will begin meeting during the summer of 2021 and will meet monthly for up to one year or until the City Council has determined that the plan has been refined to meet the needs of the community within the identified budget.

Committee Meetings

- Meetings will be open to attend by the public and meeting locations, dates and times will be posted on the City of Fridley website at least five days prior to each meeting.
- Meeting minutes will be recorded and posted to the City of Fridley website.
- Committee meetings will be held the second Thursday of each month at the Fridley Civic Campus at 7 pm.
- Committee members may be asked to attend and participate in additional stakeholder meetings, resident meetings or park events.

Committee Role

- The Committee will primarily focus on refinement of park improvement concept plans and building consensus on the priority of park improvements to fit into the budget.
- The Committee serves in an advisory capacity to city staff and does not provide formal approval of park plans or budgets.
- Committee recommendations will be used to inform and influence decision making by city staff, the Parks and Recreation Commission and City Council.
- To promote public participation and input on the Park System Improvement Plan from the broader Fridley community.